

**SECRET**  
**SECURITY INFORMATION**

Executive order 5117

3-10625

**CONFIDENTIAL**

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : T/O for the Commercial Division, ADMIN Staff, DD/P

1. It is recommended that the attached request from the Chief of Administration, DD/P for the establishment of a [REDACTED] position T/O for the Commercial Division, be approved. This proposed T/O represents a reduction of [REDACTED] positions from that previously authorized and is a realistic realignment of staffing requirements.

25X1A

25X1A

2. The super grade position, GS-16 for the Chief, Commercial Division, was previously authorized under the OPC organization and is currently contained in our submission of super grade positions within the Agency. Approval of these [REDACTED] positions will complete the T/O for the DD/P organization, but will not exceed its [REDACTED] personnel ceiling.

25X1A

25X9A2

25X1A9a

Assistant Director (Personnel)

1 Enclosure  
Memo from Chief of  
Administration, DD/P  
dated 22 January 1953

Action by Approving Authority:

Date

3 Feb 53

Approved (Disapproved),  
exceptions, if any

FOIA b3b

Assistant Deputy Director  
(Administration) 3 Feb. 53

25X1A9a

istant Director (Personnel)

JOB NO. [REDACTED]  
IN CLASS [REDACTED]  
NEXT REV DATE 8-5-79  
REV CLASS C  
BOX NO. [REDACTED]  
CLASS [REDACTED]  
NEW DATE 8-5-79  
CREATION DATE [REDACTED]  
REV COORD. [REDACTED]  
FILE NO. [REDACTED]  
DOC. NO. 4  
NO CHANCE  
HT. JUST. 22  
THE DOC  
ORG CLASS 02  
AUTH: HR 70-2

Approved For Release 1999/09/20 : CIA-RDP78-03568A000700010012-0

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09/20 - CIA-RDP78-03  
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